



VSAT Needs Specification Form
Ver. 1.3

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DESCRIPTION	YES	NO	ANSWER
Basics			
Location of Installation			
Name of Primary Contact			
Phone Number of Primary Contact			
Email of Primary Contact			
Customer Name			
Customer Address			
Customer Billing Address			
Customer Billing Contact			
User Site Name <i>(if different than customer)</i>			
Site Information			
Building Height <i>(e.g. 3 stories)</i>			
Building Outside Dimensions <i>(e.g. 30 x 60m)</i>			
Location of Deployment <i>(equipment location)</i>			
Type of Construction <i>(steel, concrete, etc)</i>			
Electrical Power <i>(national, generator, etc)</i>			
Secure Equipment Room Present			
Roof Access & Type			
Air Conditioning Available for Equipment			



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DESCRIPTION	YES	NO	ANSWER
Logistics			
Access via Private Driveway?			
Access from Street?			
Is Clearance / Badge Required?			
Is an Escort Required?			
DBA or Special Insurance Required?			
National Staff Allowed Access?			
JPI Vehicles Allowed Access?			
Storage Area for Equipment On Site?			
Technical Information			
Number of Users Accessing Network?			
Microsoft Based Networking / Servers?			
Linux Based Networking / Servers?			
VPN Access Required?			
Number of VPNs			
VPN Type			
Will JPI Provide VPN Hardware?			
Will JPI Provide a LAN?			
Wired LAN			
Wireless LAN			



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DESCRIPTION	YES	NO	ANSWER
Technical Information (Continued)			
Number of Wired Access Points Required			
Number of Workstations From JPI			
Will JPI Provide Switch Hardware?			
Number of Wireless Cards From JPI			
Is VoIP Required?			
Number of VoIP Handsets From JPI			
Special VoIP Considerations?			
VSAT to Carry Video?			
Number of Video Conferences Monthly			
Type of Video Conferencing Equipment			
JPI to provide video conference equip?			
Part of a group of sites? How many?			
Are these sites connected for business?			
Sites required to share data or video?			
Will there be local IT staff?			
Extended Site Support Required?			
Additional Training Required?			
JPI Staffing Required On-Site?			
Database / Exchange Servers? (specify)			

